

**INSURANCE DEPARTMENT
JOB OPPORTUNITY**

STAFF ATTORNEY 2

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: 153 Market Street, Hartford, CT 06103

Job Posting No: 9195

Hours: Full-time, 40 hours/week

Salary: (AR 28) \$84,204 - \$107,758 (please note, new hires start at the minimum salary range)

Closing Date: November 17, 2015

The Connecticut Insurance Department is seeking to fill a Staff Attorney 2 position to provide timely and effective legal advice and related services to the Commissioner and the operational units of the Insurance Department, on a broad spectrum of issues that arise under insurance and related law in regulating the insurance industry, insurance contracts, and in providing services to the consumer pertaining to financial regulation of insurers.

Eligibility Requirement:

State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

**MINIMUM QUALIFICATION REQUIRED
KNOWLEDGE, SKILL AND ABILITY:**

Considerable knowledge of legal principles, practices and procedures in Connecticut; considerable knowledge of legal research techniques; considerable knowledge of the Uniform Administrative Procedures Act; considerable knowledge of and the ability to interpret and apply relevant state and federal laws, statutes, regulations and legislation particularly as they relate to the regulation of the insurance industry; considerable knowledge of the insurance industry; considerable knowledge of relevant agency policies and procedures; knowledge of the rules of evidence; knowledge of criminal and constitutional law and legislative process; considerable interpersonal skills; considerable oral and written communication skills; considerable ability to apply judicial decisions to the interpretation of statutes; considerable ability to comprehend, analyze and organize technical data and coordinate elements of legal cases.

EXPERIENCE AND TRAINING:

General Experience:

Two (2) years of experience in the practice of law (preferably relating to the insurance industry).

Special Requirements:

1. Must be admitted to practice law in the State of Connecticut.
2. May be required to travel.

CAREER PROGRESSION:

After the completion of three (3) years of successful and satisfactory performance as a Staff Attorney 2 in the same agency, the incumbent will be moved to the Staff Attorney 3 classification.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, law school transcript and a fully completed Application for Employment (Form CT-HR-12) which is available at: http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf.) State Employees to submit copies of their last two (2) service ratings. Non-State employees to provide three (3) Supervisory references.

Incomplete application packages will not be considered. We are unable to confirm receipt of applications. Please send application package to:

Carmen Rivera, Human Resources Assistant
P.O. Box 816
Hartford, CT 06142-0816

Your application package may also be dropped off between the hours of 8:30 a.m. and 4:30 p.m. on business days at the Connecticut Insurance Department located at 153 Market Street, 7th Floor, Hartford, CT.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.